

DAILY

POWER HOUR

- ✓ Scan regulatory alerts for you key markets (15 mins)
- ✓ Review compliance flags or issues raised since yesterday (15 mins)
- ✓ Check supplier or ingredients updates affecting compliance (15 mins)
- ✓ Log and prioritise any new compliance tasks (15 mins)

WEEKLY

RISK & READINESS REVIEW

- ✓ Review your live risk register — update status on open items
- ✓ Check in with team on compliance tasks and blockers
- ✓ Scan for enforcement actions or regulatory news in your sector
- ✓ Prepare for upcoming audits, inspections, or regulatory deadlines

MONTHLY

EXPERT CHECK-IN

- ✓ Meet with your compliance advisor or consultant
- ✓ Review significant regulatory changes affecting your markets
- ✓ Update product or service documentation as needed
- ✓ Reassess risk levels and update your risk register

QUARTERLY

ECO-SYSTEM REST

- ✓ Full supply chain compliance review and supplier audit
- ✓ Strategic review of the regulatory landscape — what's changing?
- ✓ Competitor compliance benchmarking — where are the gaps?
- ✓ Update your compliance growth strategy for the next quarter

ANNUALLY

COMPLIANCE GROWTH PLAN

- ✓ Full strategic compliance review with your leadership team
- ✓ Set annual compliance objectives aligned to business goals
- ✓ Budget planning and resource allocation for compliance
- ✓ Market expansion compliance assessment for new territories